



**Pre-qualification Conference Notes for
RFQ 19F-0605 Job Order Contracting for Various Construction Trades**

May 15, 2019 10:00 a.m. local Arizona time
Meeting held using Meeting Bridge Telephone Conferencing

Mike Nentwig, CPPB called the meeting to order at 10:01 a.m.

Mike Nentwig, CPPB introduced himself as the author of RFQ 19F-0605 and facilitated the meeting. Esther Hopkins, from Mohave, took the meeting notes. The meeting notes will be posted on Mohave's website within 24 hours after the meeting. The questions asked today will determine if an amendment will be issued for clarifications, corrections and/or additions. The final decision to issue an amendment rests with Mohave. If an amendment is issued, it will be emailed to the email address provided on the vendor's Prospective Bidders registration. **Note: An amendment will not be issued.**

There were 37 interested parties who called in. (See attached Meeting Bridge reservation sheet.)

Reminders:

- FedEx, UPS and USPS will not guarantee overnight delivery to Kingman, as Kingman is a rural area. Be sure to mail, or deliver, the RFQ's before the due date and time of June 5, 2019 at 3:00 p.m. local Arizona time.
- Any interested parties are welcome to the RFQ's opening. The solicitation's sign-in and opening documents will be posted on our website within 24 hours of the due date.
- Last date for questions is May 29, 2019. Written emails are preferred.
- **Statements made during this pre-qualification conference are not amendments to the solicitation.**

Mike Nentwig, CPPB provided an overview of the procedure for the conference and solicitation reminders.

- Mohave is requesting that all participants mute phones, while on the call.
- **Roll Call**
- Mike Nentwig, CPPB will provide an overview and explanation of several points in the solicitation and discuss previously submitted questions and answers.
- This request for qualification is for General Contracting and three specialty trades (Plumbing, Electrical and HVAC). As stated in the RFQ, the final list will include a maximum of twenty total firms/persons.
- Because any work under this contract will be on a job order basis, exact project details are not available. General information on the project site, scope of work, schedule, project design and construction budget, or life cycle budget information shall be provided by members prior to usage of awarded contracts.
- Mohave has current contracts for related work (e.g., electrical, JOC fencing, flooring, roofing, electronic safety and security, fire suppression, painting, asphalt paving, plumbing). Any contract awarded as a result of this Request for Qualifications will be in addition to those contracts but will not replace them.
- **Very Important - Statements of Qualifications shall not include pricing, coefficients or General and Administrative percentage and profit mark-up information.**

Previously Submitted Questions and Answers:

- **Question:** In addition to the General Terms and Conditions provided with the RFQ, are there copies of the JOC contract agreement and contract General Requirements, that will apply to this solicitation and award?
- **Mohave Answer:** This is an excerpt from page 6 of the RFQ. "This Request for Qualifications is the first of a two-step procurement process. Contracts, if any, will be awarded in accordance with the subsequent Request for Proposal. Mohave will issue a Request for Proposal to a final list of responsive and responsible vendors determined to be the most qualified to perform the specified construction services."

Once we complete the review/evaluation of the response to this request for qualification. The firms deemed responsive and responsible will receive the Request for Proposal to complete and provide a response. This 2nd part will contain additional JOC requirements, terms and conditions and other pertinent information.

- **Question:** Will this award be contract using the SAVE contract agreement?
- **Mohave Answer:** Answer Awards made under this two-part process will not contain SAVE language. Mohave is a nonprofit intergovernmental agency that has a membership of over 460 members. Mohave is a stand-alone public purchasing entity, though most if not all of our members can use SAVE contracts.
- **Question:** On page 21 Item n. Safety the proposer is requested to provide: Provide a copy of your firm's safety management plan. Our question is: Caliente's formal Safety Plan is almost 200 pages. Does Mohave want us to submit our complete safety plan or may we provide a detailed overview of the plan?
- **Question:** On page 5 of the RFQ, Tab 2n is to contain our company Safety Plan. Our Safety Plan is 366 pages long. Would it suffice to furnish separate CDs containing that document or do you require the document in print?
- **Mohave Answer:** The requirement for RFQ 19F-0605 is for all responses be complete and all information available in print.
- **Question:** On page 19 Item i. Insurance. Do you wish to have all of the endorsements included with the sample insurance certificate?
- **Mohave Answer:** Refer to Term and Condition 10. Insurance. Page 13. This term explains the requirement.
- **Question:** The RFQ does not contain or reference the fees that are paid to Mohave for being listed as a vendor. What are the fees paid for each transaction we do as a Mohave vendor?
- **Mohave Answer:** As stated on page 6 of RFQ 19F-0605, "This Request for Qualifications is the first of a two-step procurement process. Contracts, if any, will be awarded in accordance with the subsequent Request for Proposal. Mohave will issue a Request for Proposal to a final list of responsive and responsible vendors determined to be the most qualified to perform the specified construction services."

The second step, Request for Proposal, will include the information regarding the administration fee, process, and application.

Questions and Answers:

- **Question:** How many prospective bidders will advance to the RFP step? How many can be awarded? How many can be awarded in each category?
- **Mohave Answer:** Per page 6 of the RFQ, up to 20 prospective bidders can advance to the RFP stage with up to 5 bidders per category. Multiple awards are permitted, so there can be up to 5 awards per category.
- **Question:** Do prospective bidders need to submit separate responses for each category or can they submit for additional categories with one response?
- **Mohave Answer:** Responding to multiple categories in the same response is up to the best judgement of the responder. The intent of this Request for Qualifications is to compare firms/responders as separate groups. Per the identified specialties/categories: General Construction; Specialty Division 22 – Plumbing; Specialty Division 26 – Electrical and Specialty Division 23 - Heating, Ventilation and Air Conditioning.

- **Question:** Can responses be for a regional offer or do the need to be statewide?
- **Mohave Answer:** Regional award information is addressed in the RFP step; however regional offers may be considered.
- **Question:** When will the meeting minutes and attendee list be available?
- **Mohave Answer:** Meeting minutes and attendee list will be available within 24 hours of the end of the pre-qualification call.
- **Question:** Is form 330 required for bidders that do not intend to offer architect or engineering services?
- **Mohave Answer:** Yes, the form is required for all respondents. See the note in Section F on Page 19 of the Statement of Qualifications.
- **Question:** If working with a sister company or other partner on a response, to qualifications for both companies need to be included?
- **Mohave Answer:** Yes, any company participating in a particular response need to include their qualifications. This information is included in the response to Basic Company Information, Tab 2c. page 18.
- **Question:** Do bidders need to have applicable licenses when applying?
- **Mohave Answer:** Yes, all licenses held by the firm shall be included in the response. License information is included in Basic Company Information, Tab 2c. page 18.
- **Question:** Can attachments be made to the 330 section if more space is needed?
- **Mohave Answer:** Yes, bidders may include as many 330 forms as needed.
- **Question:** Can bidders attach additional information in the past performance section if more spaces needed?
- **Mohave Answer:** Yes, bidder may attach additional information, if needed.
- **Question:** Is Mohave requesting 2 separate electronic copies per binder or over all?
- **Mohave Answer:** Mohave is requesting 2 separate electronic copies per binder. This allows for redundancy in the event one of the storage devices fails and allows for extra devices to be sent to outside evaluators.

There were no other questions and the meeting was concluded at 10:25 a.m.

Additional Questions (Submitted after Pre-Qualification Conference)

May 17, 2019

The intent of the request for qualifications is to compare the firms as separate groups: General Contracting; Specialty Division - Plumbing; Specialty Division - Electrical and Specialty Division - Heat, Ventilation and Air Conditioning.

- **Question: Will separate contracts for each trade be issued?**
- **Mohave Answer:** As stated in RFQ 19F-0605, page 6 - "Of these possible twenty firms no more than five contracts will be awarded per division for multiple contracts for similar job order contracting construction services to separate persons/firms."
- **Question: Will the scoring for each trade inside of the single submission have an effect on the other trades?**
- **Mohave Answer:** No, each submission will be scored, and that score used to compare each firm for what they are submitting in response to the Statement of Qualification Tab 2d for general contracting or the specialty division(s) identified in the request for qualifications.

- **Question:** Will the sole submission be scored as a whole, or will each trade be graded individually?
- **Mohave Answer:** Each submission will be scored, and that score used to compare each firm for what they are submitting in response to the Statement of Qualification Tab 2d for general contracting or the specialty division(s) identified in the request for qualifications.

In past evaluations the firms submitting for general contracting or a specialty division were scored separately in the general contracting or specialty division category.

- **Question:** How does Mohave recommend separation inside of the submission for GC, Plumbing, Mechanical and Electrical qualifications?
- **Mohave Answer:** This is up to the best judgement of the firm submitting a response.

Attachment: Attendee List

5/15/19: EH/MN





**19F-0605 - General Construction, Plumbing, Electrical and Heating, Ventilation and Air Conditioning
Pre-Qualification Conference Attendee List
May 15, 2019, 10:00 am**

1. Mike Nentwig, Mohave Educational Services Cooperative, Inc.
2. Esther Hopkins, Mohave Educational Services Cooperative, Inc.
3. Rob Carr, Pueblo Mechanical and Controls, LLC
4. Phillip Lyon, Pueblo Mechanical and Controls, LLC
5. Kim Murphy, SD Crane Builders, Inc.
6. Katelyn Crane, SD Crane Builders, Inc.
7. Jeff Keck, Gilbane Building Company
8. Bill Brannen, Sunstate Mechanical Services
9. Chris Milano, Sunstate Mechanical Services
10. Bill Blackert, R.E. Michel Company, LLC
11. Todd Lindsay, R.E. Michel Company, LLC
12. Zanita Mazzola, Tolin Mechanical
13. Edward Vogt, EAR Professional Audio Video
14. Sue Sylvester, Caruso Construction
15. Craig Schmidt, SDB
16. Steve Martin, Karber Corporation
17. Rob Rarrick, HACI Service, LLC.
18. Amelia Vargas, HACI Service, LLC.
19. Parrish Rowland, McCarthy Building Companies, Inc.
20. Jason Sullivan, Innovative Mechanical Systems Inc.
21. Stan Showalter, TSG Constructors, LLC
22. Gerald Rabenstine, TSG Constructors, LLC
23. Kerry Showalter, TSG Constructors, LLC
24. Derek Goodman, Goodman Contracting, Inc
25. Courtney Johnson, Integrated Control Systems, Inc.
26. September Olmsted, Integrated Control Systems, Inc.
27. Rick Wagner, Midstate Mechanical Inc.
28. Mark Harris, McCormick Construction Company
29. Chris Bell, Corbins Electric
30. Brenda Fickett, Builders Guild Inc
31. Juanita Williams, Caliente Construction Inc
32. Claire Furney, Caliente Construction Inc
33. Tony Torano, Torcom Construction LLC
34. Robert Marin, Torcom Construction LLC
35. Elizabeth Griggs, Waltz Construction
36. Ryan Jewell, Yearout Energy
37. Tiffany Nelson, Uni-Tech Mechanical
38. Kevin Cummings, Cummings Plumbing
39. Ed Cummings, Cummings Plumbing