



Pre-bid/Conference Notes for

IFB 19E-0509 Energy Efficient Lighting, Installations, Products, and Services

Tuesday, April 23, 2019 10:30 a.m. local Arizona time

Meeting held using WebEx Telephone Conferencing

Maria Brissette called the meeting to order at 10:33 a.m.

Maria Brissette introduced herself as the author of IFB 19E-0509 Energy Efficient Lighting, Installations, Products, and Services and facilitated the meeting. Esther Hopkins, from Mohave, took the meeting notes. The meeting notes will be posted on Mohave's website within 24 hours after the meeting. The questions asked today will determine if an amendment will be issued for clarifications, corrections and/or additions. The final decision to issue an amendment rests with Mohave. If an amendment is issued, it will be emailed to the email address provided on the vendor's Prospective Bidders registration. **Note: An amendment will not be issued.**

There were 15 interested parties who called in. (See attached WebEx reservation sheet.)

Reminders:

- FedEx, UPS and USPS will not guarantee overnight delivery to Kingman, as Kingman is a rural area. Be sure to mail, or deliver, the IFB's before the due date and time of Thursday, May 9, 2019 at 3:00 p.m. local Arizona time.
- Any interested parties are welcome to the IFB's opening. The solicitation's sign-in and opening documents will be posted on our website within 24 hours of the due date.
- Thursday, May 2, 2019 is the last day for questions. Written emails are preferred.
- **Statements made during this pre-bid conference are not amendments to the solicitation.**
- Questions asked during this pre-bid conference call will be posted on the Mohave website.

Maria Brissette provided an overview of the procedure for the conference and solicitation reminders.

- Mohave is requesting that all participants mute phones, while on the call.
- **Roll Call**
- Maria Brissette will provide an overview and explanation of several points in the solicitation and discuss previously submitted questions and answers.
- A bid bond of \$100,000 is required. Bid bond must be signed by your firm's representative and endorsed by a surety company that meets the requirements in the bid.
- A minimum single job (set at: \$300,00), and current aggregate bonding capacity is required. Proof of your firm's single and current aggregate bonding capacity must be provided that meets the requirements in the bid.
- Provide workbook details and helpful reminders, e.g. searchable electronic formats, any preset formulas, electronic catalogs. Include our preference that the required IFB 19E-0509 pricing workbook be submitted with their bid/proposal in the original Excel format.
- The contract vendor under an awarded contract remits the 1% administration fees to Mohave. Bidders/Offerors shall include the administration fee in all offered prices in the Price Schedule(s), and shall not add the administration fee separately (or as part of a reduction off the offered discount) into the prices.

Questions and Answers:

- **Question:** Are bid bonds, bonding capacity, and ROC licenses required for a product only bid?
- **Mohave Answer:** Specification 1.1.17 states that evidence of current AZ ROC C-11 or CR-11 license(s) are required upon award for retrofit, installation, maintenance, or repair services. If your firm is providing products only, this licensing would not be needed.

The bid bond is a requirement of this solicitation. A bid bond guarantees your suety will accept liability if your firm withdraws your bid. The requirements for performance and payment bonds are provided in the Standard Terms and Conditions for Construction in IFB 19E-0509. Both performance and payment bonds are the sole responsibility of the member and are not required in the award criteria for this solicitation.

- **Question:** Is DLC listing required for all LED products? Are alternate listings acceptable?
- **Mohave Answer:** Yes, all LED products must be DLC listed.
- **Question:** Does a bidder with a general contractor license with multiple CR 11 licensed subcontractors need to list all the subcontractors?
- **Mohave Answer:** No. However, all applicable sub-contractors need to have the license.

There were no other questions and the meeting was concluded at 10:50 a.m.

Additional Questions:

- **Question:** If our firm is offering only distribution and products, would we need to fill out the three sample jobs in the "Sample Jobs" worksheet of the 19E Energy Efficient Lighting, Installations, Products, and Services workbook titled "**19E energy efficient lighting WB.**"?
- **Mohave Answer:** No. If your firm is offering product pricing only in response to IFB 19E-0509 then you would not fill out the Sample Jobs.
- **Question:** Has there been any amendments to IFB 19E-0509?
Mohave Answer: No. Not as of 4/2/19. If the solicitation should require an amendment, the documentation would be sent to all email addresses on the prospective bidders' list for Energy Efficient Lighting, Installations, Products, and Services categories.

Attachment: Attendee List

4/23/19: EH/MTB

5/2/19: MTB



**IFB 19E-0509 Energy Efficient Lighting,
Installations, Products, and Services
Pre-Bid Conference Attendee List
April 23, 2019, 10:25 am**

1. Maria Brissette, Mohave Educational Services Cooperative, Inc.
2. Esther Hopkins, Mohave Educational Services Cooperative, Inc.
3. Mark Jones, Fluoresco Services, LLC.
4. Mike J. Greenlief, Crescent Electric Supply Company
5. Gabe Hill, Energy Solutions – Crescent Electric Supply
6. Shannon Skoda, Energy Solutions – Crescent Electric Supply
7. Justin Rojas, MidState Energy
8. Lou Lagomarsino, US Energy Services, Inc.
9. Chris Bell, Corbins Electric
10. Chad Shultz, Corbins Electric
11. Mike Morfin, Corbins Electric
12. Adam Bullock, PLG, LLC
13. Brian Amster, QuaLEDlighting
14. Georgia Cifelli, QuaLEDlighting
15. Allen Bradley, Ray Complete Technical Systems
16. Joe Papa, AZ Insulation and Energy Solutions
17. Rob Ellsworth, AZ Insulation and Energy Solutions