

January 6, 2012

Attention vendor:

The bottom of this email contains a notice of Request for Proposal. We are emailing you the notice because your company is listed in our potential bidder database as providing the services or commodities requested in the solicitation.

Please review the notice and then notify us of your intent. You may respond to Nancy Colbaugh at the following email address: contracts@mesc.org

Select one of the following:

We "No Bid" this solicitation. Keep my firm on the potential bidder list.

Any vendor not responding to two consecutive solicitations for similar procurements may be removed from our potential bidder list. A "No Bid" response is sufficient to remain on the list.

I have received RFP 12D-0210 as an attachment to this email. I intend to respond to this solicitation.

Company Name _____

Attn: _____

Title _____

Street Address _____

City _____

State _____ ZIP (+4) _____

Phone _____

Fax _____

Date _____

Notice of Request for Proposal 12D-0210

Due Friday, February 10, 2012 @ 3:00 p.m. MST

Mohave Educational Services Cooperative, Inc. (Mohave) solicits sealed Proposals from qualified vendors for:

Choral Risers and Stage Equipment

Proposals must be received in the Kingman office of Mohave Educational Services Cooperative, Inc., 211 N. 7th Street, Kingman, AZ 86401 no later than the due date and time listed above. Proposals must be submitted in a sealed envelope or box properly addressed to Mohave Educational Services Cooperative, Inc. with RFP 12D-0210, Due Date and Time, and Bidder's Name and Address clearly indicated on the envelope or box. Mohave will not be responsible for late receipt of Proposals. Proposals received by the correct time and date will be opened and the name of each offeror will be publicly read.

A copy of RFP 12D-0210 consisting of instructions, general terms and conditions, evaluation criteria, offer form, submittal requirements, etc., is available on Mohave's website, www.mesc.org. Copies may also be obtained by downloading them from the procurement solicitations portion of the website. See the "current solicitations link" for current updates.

Mohave reserves the right to cancel the solicitation or reject any or all responses in whole or in part, and to waive any or all minor informalities as allowed by Arizona statute when it is deemed in the best interest of the cooperative.

Any registered vendor not responding to two consecutive solicitations for similar procurements may be removed from our potential Bidder's list.

For additional information contact Nancy Colbaugh at (928) 718-3228.

Also, see the following link for a guide on "how to do business with Mohave."
http://mesc.org/how_to_vendor.html

Date: January 6, 2012